

INGHAM COUNTY ROAD COMMISSION

APPLICATIONS WILL BE ACCEPTED FROM 7:30 AM TO 4:00 PM MONDAY THROUGH FRIDAY VIA THE POSTAL SERVICE, FAX, EMAIL, OR IN-PERSON UNTIL THE END OF THE WORK DAY AUGUST 6, 2010.

Address: Ingham County Road Commission
P.O. Box 38, 301 Bush Street
Mason, Michigan 48854-0038

Fax: (517) 676-2085

Email: roads@inghamcrc.org

Seasonal Engineering Department Position:

Up to \$15.00/hour

Responsibilities: Under the direct supervision of the Director of Engineering, Department Supervisors and Engineering Technicians, seasonal employees will be employed to assist full-time staff performing a wide variety of department functions within the confines of Ingham County. Seasonal employees may be required to work more than the normal 8-hour day and possibly weekends.

Engineering Department seasonal employees may be required to perform all types of engineering related tasks including, but not limited to, road and bridge project construction inspection, construction staking, materials testing, construction documentation, topographic surveying, computer input, calculations, and printing.

Essential Job Functions: Must be physically able to work outside in all types of weather. Must be physically able to be on their feet for long periods, bend and squat repeatedly, be able to drive construction stakes with a eight-pound sledge hammer, and have the physical ability to lift various weights up to 50 pounds. Must have a valid Michigan driver's license. Must pass testing for illegal drugs and controlled substances.

Location: This position will report to work at the Ingham County Road Commission Austin E. Cavanaugh Administration Building in Mason. The applicant must have a reliable transportation source to and from the road commission compound. Once at the administration building, the seasonal employee will either be assigned a county vehicle, for use during the workday, or ride with a full-time employee if the assigned work requires travel to a project location.

Preferred Skills:

1. Road and bridge construction inspection and staking experience.
2. Knowledge and experience using FieldManager and FieldBook software.
3. Knowledge and experience of MDOT Standard Specifications for Construction, 2003 edition, and pay items.
4. Possession of an Associates Degree in civil engineering or construction technology with two years experience in the field.