

Mason, Michigan  
November 8, 2010

The Board of Ingham County Road Commissioners met for a regular meeting on Monday, November 08, 2010, at 6:00 p.m. in the Ingham County Human Services Building, Conference Room A, located at 5303 South Cedar Street, Lansing, Michigan.

Present: Joseph A. Guenther, Chair, Shirley M. Rodgers, Vice Chair, James G. Dravenstatt-Moceri, Member, and Thomas M. Mitchell, Member, Norman L. Gear, Member.

Also Present: William M. Conklin, Managing Director, Robert H. Peterson, Director of Engineering, Tina M. Henry, Finance Director, James M. Benjamin, Director of Operations, David E. Francis, Deputy Secretary to the Board.

AGENDA ITEM #3 – LIMITED PUBLIC COMMENT.

None.

AGENDA ITEM #4 – LATE ITEMS/DELETIONS/CONSENT ITEMS.

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Moceri, that the following items be approved under consent:

- A. Agenda Item #5A, Minutes October 11, 2010.
- B. Agenda Item #6, Routine and Special Permits.
- C. Agenda Item #8A, Accounts Payable September 27 – October 10, 2010.
- D. Agenda Item #8B, Accounts Payable October 11 – October 24, 2010.
- E. Agenda Item #9A, Eyde Parkway Stop Sign.
- F. Agenda Item #10C, Request to extend employment of 2 temporary employees.

5 yes, 0 no. Motion carried unanimously.

Agenda Item #5A –Minutes.

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Moceri, the minutes of the meeting of October 11, 2010 be approved. 5 yes, 0 no. Motion carried unanimously.

Agenda Item #6 – Routine and Special Permits.

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Mocerri, that routine permits be approved as follows:

10-0487	10-0488	10-0489	10-0490	10-0491	10-0494
10-0497	10-0498	10-0499	10-0500	10-0501	10-0502
10-0503	10-0505	10-0510	10-0512	10-0511	10-0513
10-0504	10-0515	10-0481	10-0482	10-0492	10-0493
10-0496	10-0506	10-0507	10-0508	10-0509	10-0514

5 yes, 0 no. Motion carried unanimously.

Agenda Item #8A – Accounts Payable.

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Mocerri, that accounts payable for the two week period of September 27 – October 10, 2010, totaling \$186,479.21, be approved. 5 yes, 0 no. Motion carried unanimously.

Agenda Item #8B – Accounts Payable.

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Mocerri, that accounts payable for the two week period of October 11 - October 24, 2010, totaling \$916,494.69, be approved. 5 yes, 0 no. Motion carried unanimously.

Agenda Item #9A – Eyde Parkway Stop Sign.

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Mocerri, that a stop sign at the corner of Eyde Parkway and Hannah Boulevard be installed. 5 yes, 0 no. Motion carried unanimously.

RESOLUTION AUTHORIZING INSTALLATION OF STOP SIGN AT EYDE PARKWAY AND HANNAH BOULEVARD.

RESOLUTION #113-10

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Moceri. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED, that upon recommendation of Robert Peterson, Director of Engineering, the Board authorizes the installation of a Stop Sign at the corner of Eyde Parkway and Hannah Boulevard.

Agenda Item #10C – Request to extend employment of 2 temporary employees.

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Moceri, the request to extend employment of two temporary Engineering Assistants. 5 yes, 0 no. Motion carried unanimously.

RESOLUTION AUTHORIZING EXTENSION OF TWO TEMPORARY ENGINEERING ASSISTANTS.

RESOLUTION #114-10

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Moceri. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED, that upon recommendation of William Conklin, Managing Director, the Board authorizes the extension of temporary employment of two Engineering Assistants until December 23, 2010.

Agenda Item #10A, 2011 Health Care Proposals.

Managing Director, William M. Conklin gave a brief summary on the four bids that were received on the 2011 Health Care Bids for Active and Under age 65 Retirees. Mr. Conklin referred to a Memorandum that outlined the bid results.

Eric Anderson, Sales Manager, McLaren Health Plan, and Darrell Newsone, Managing Partner, Red A Benefit Group were present and fielded various questions from the Ingham County Road Commission Board of Commissioners regarding the Health Plans. Discussion continued between all parties going over the various bids in detail. Discussion was then adjourned to a Special Board Meeting that was scheduled for November 17, 2010. The Board requested additional information on Ingham County's Health Coalition plan and other plan information from the 2011 health care bid respondents.

Moved by Commissioner Mitchell and Supported by Commissioner Gear, adjournment to meet with County Services Subcommittee of the Ingham County Board of Commissioners. 5 yes, 0 no. Motion carried unanimously.

The Ingham County Road Commission Board of Commissioners resumed their open public meeting and continued discussion on 2011 Health Care Proposals.

Agenda Item #7, Managing Director Reports.

Managing Director, William M. Conklin asked if the Board wanted to continue giving a \$25.00 gift card to all employees for Thanksgiving.

RESOLUTION #115-10

Moved by Commissioner Gear and Supported by Commissioner Mitchell. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED, that upon recommendation of William M. Conklin, Managing Director, the Board authorizes the purchase of one \$25.00 gift card per employee from Gordon Food Service.

Mr. Conklin informed the Board that as of November 1, 2010, he became a resident of Ingham County.

Agenda Item #8C – RFP for Actuarial Services for “Other Post Employment Benefits” OPEB.

RESOLUTION AUTHORIZING HIRING WATKINS, ROSS AND COMPANY FOR ACTUARIAL SERVICES.

RESOLUTION #116-10

Moved by Commissioner Rodgers and Supported by Commissioner Mitchell. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED, that upon recommendation of Tina M. Henry, Finance Director, the Board approves hiring Watkins, Ross and Company to complete the Actuarial Services.

Agenda Item #10B – EXPECTED TRENDS OF MAJOR COST ITEMS IN 2011 BUDGET.

Managing Director, William M. Conklin, referred to a memorandum addressed to the Board of Ingham County Road Commissioners. Mr. Conklin gave a brief summary on the expected trends for the 2011 budget in the following areas: Act 51 MTF Revenue, Health Insurance, Wages, Salt, Federal aid match project, Signals, and Replacement Equipment Purchases. Mr. Conklin stated a net decrease in fund balance for 2011 could be approximately \$311,585.00 not including any wage increases, but including renewal of current health care plans, including expected decrease in MTF revenue, various other expected material cost increases, and other budget assumptions.

Agenda Item #11– Board updates/Comments.

Commissioner Rodgers stated she spoke with Mike Stader, MERS Region #2 Manager, who stated he would be able to give his presentation regarding the Road Commission's MERS retirement plan and current funding levels on December 20, 2010. The Board agreed to have this presentation on December 20, 2010.

Chair Guenther acknowledged Robert H. Peterson and Daniel Troia for the work performed on Waverly Road. Chair Guenther stated Commissioner Celentino stated they did an "A+" job.

The meeting adjourned at approximately 8:30 p.m.

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Joseph A. Guenther, Chair

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William M. Conklin, Managing Director