

Mason, Michigan

March 29, 2010

The Board of Ingham County Road Commissioners met for a regular meeting on Monday, March 29, 2010, at 6:00 p.m. in the Board Room of the Road Commission's Austin E. Cavanaugh Administration Building located at 301 N. Bush Street, Mason, Michigan.

Present: Joseph A. Guenther, Chair, Shirley M. Rodgers, Vice Chair, James G. Dravenstatt-Moceri, Member, Thomas M. Mitchell, Member, and Norman L. Gear, Member.

Also Present: William M. Conklin, Managing Director, David E. Francis, Deputy Secretary to the Board, Tina M. Henry, Finance Director, James M. Benjamin, Director of Operations.

Others Present: Dan Chapman, Engineer Technician (ICRC), Daniel J. Troia, Design Engineer (ICRC).

Excused: Robert H. Peterson, Director of Engineering.

AGENDA ITEM #34 – LIMITED PUBLIC COMMENT.

Robert D. LaMoreaux of 4637 Clydesdale, Lansing. Mr. LaMoreaux stated he had a concern on how the Waverly Road and Willow Road intersection reconstruction was completed. Mr. LaMoreaux illustrated on the chalk board and stated he expected a right only turn lane for both northbound and southbound traffic on Waverly Road at Willow Road. Mr. LaMoreaux stated that his interest was getting the right lane to be right turn only lanes due to the amount of traffic that turns from Waverly Road onto Willow Road.

Chair Guenther informed Mr. LaMoreaux that the Ingham County Road Commission would look into the issue. Chair Guenther informed Mr. LaMoreaux that the Ingham County Road Commission will respond to him after his concern has been looked into.

AGENDA ITEM #4 – LATE ITEMS/DELETIONS/CONSENT ITEMS.

Moved by Commissioner Rodgers and Supported by Commissioner Commissioner Dravenstatt-Moceri, that the following items be approved under consent:

- A. Agenda Item #5, Minutes.
- B. Agenda Item #6, Routine and Special Permits.
- C. Agenda Item #9A, Accounts Payable March 1-14, 2010.
- D. Agenda Item #10A, 2010 Federal-aid PASER Rating, Inter-agency Pass through Agreement.

5 yes, 0 no. Motion carried unanimously.

Agenda Item #5 – Minutes.

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Moceri, that the minutes of the meeting of March 1, 2010, March 15, 2010 and March 23, 2010, be approved as presented. 5 yes, 0 no. Motion carried unanimously.

Agenda Item #6 – Routine and Special Permits.

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Moceri, that routine permits be approved as follows:

10-0097	10-0100	10-0101	10-0104	10-0106	10-0107
10-0108	10-0109	10-0110	10-0113	10-0095	10-0096
10-0098	10-0099	10-0102	10-0103	10-0111	10-0112

5 yes, 0 no. Motion carried unanimously.

Agenda Item #9A, – Accounts Payable.

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Moceri, that the accounts payable for the two week period of March 1-14, 2010, totaling \$314,036.32, be approved. 5 yes, 0 no. Motion carried unanimously.

Agenda Item #10A, – 2010 Federal-aid PASER Rating, Inter-agency Pass through Agreement.

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Moceri, that the accounts payable for the two week period of March 1-14, 2010, totaling \$314,036.32, be approved. 5 yes, 0 no. Motion carried unanimously.

AGENDA ITEM #7 – MANAGING DIRECTOR REPORTS.

A. Managing Director Conklin addressed a letter from an Ingham County Road Commission employee concerning sight distance at the Walker Road and M-36 intersection. Mr. Conklin stated the Ingham County Road Commission has been aware of this issue and has been in contact with the Michigan Department of Transportation (MDOT) on several occasions. Mr. Conklin stated he has informed MDOT that the Ingham County Road Commission would be willing to incorporate with them but that they will have to be the lead agency due to the fact that it is a State Trunk-line Highway. Commissioner Mitchell asked what our legal obligation was. Mr. Conklin stated that it falls under MDOT jurisdiction and is their obligation due to the sight distance prohibition being on M-36.

B. Chair Guenther asked Managing Director Conklin to update the Board on the local culvert inspections. Mr. Conklin informed the Board that Act 51 requires a 25% township contribution on local roads when culverts need replacing. Mr. Conklin stated the culvert inspections are being completed to identify the current condition and to prioritize each one based on their location and routes. Commissioner Rodgers stated that as the information is gathered that communication needs to be made with the townships to make them aware of the problems and to remind them of the 25% township match.

Agenda Item #10B – Willoughby Road Bridge Proposals.

Managing Director Conklin stated a review by himself and Robert H. Peterson, Director of Engineering, has been conducted of all six proposals submitted. Mr. Conklin stated all six proposals were reviewed and each

consultant was interviewed. Mr. Conklin stated a process was used that is recommended by MDOT to choose a consultant. This process consisted of a combination of quality based selection and price comparison. Mr. Conklin stated based on their excellent scope of work, past experience with Ingham County Road Commission projects, number of plan sheets, and expected hours of effort versus cost, the Director of Engineering, Robert H. Peterson recommends awarding the professional services contract for designing the Willoughby Road bridge replacement to Bergmann Associates.

RESOLUTION ENTERING INTO CONTRACT WITH BERGMANN ASSOCIATES TO PREFORM PROFESSIONAL BRIDGE DESIGN SERVICES FOR WILLOUGHBY ROAD BRIDGE.

RESOLUTION #030-10

Moved by Commissioner Rodgers and Supported by Commissioner Mitchell. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED, that upon recommendation of the Director of Engineering, Robert H. Peterson, the Board authorizes the selection of Bergmann Associates to perform professional bridge design services for the Willoughby Road Bridge for the lump sum fee of \$41,500.00.

Agenda Item #10C – 2009 Act 51 Mileage Report and Certification.

RESOLUTION AUTHORIZING 2009 ACT 51 MILEAGE REPORT AND CERTIFICATION.

RESOLUTION #031-10

Moved by Commissioner Mitchell and Supported by Commissioner Rodgers. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED, that upon recommendation of the Director of Engineering, Robert H. Peterson, the Board authorizes the Chair to sign the 2009 Act 51 Mileage report for certification.

Agenda Item #11A – Resolution of Support for Sidewalk and Boardwalk along Okemos Road.

Managing Director Conklin stated in order for Meridian Township to apply and receive Federal Transportation Enhancement funding they need support from the Ingham County Road Commission. Mr. Conklin stated the resolution provides a condition that the final design and all construction be approved by the Engineering and Permits Department. Mr. Conklin stated a potential future project has been added to raise and improve Okemos Road in this same area and to build a larger bridge across the Pine Lake Drain to prevent fairly frequent road flooding in this area. Mr. Conklin stated that FEMA has an annual grant program that provides up to \$3 million for public road flooding mitigation. Mr. Conklin stated a rough estimated cost of this project is \$5 million; roughly \$2 million in local match would be necessary. Mr. Conklin stated this funding opportunity has been discussed with Meridian Township.

Commissioner Rodgers stated she has concerns with a local township using enhancement money under the Federal Transportation Enhancement program. Commissioner Rodgers stated this may be a project that qualifies for funding from a different source. Commissioner Rodgers stated she does not have a problem with the project but does not want to commit to it at this time because of the funding source and

the potential impact with a future project that residents have said mean much more to them than this project. Commissioner Rodgers stated she believes the ICRC should drive transportation enhancement as opposed to the township.

Commissioner Mitchell stated his support for the sidewalk and that it shows regional support. Commissioner Mitchell stated if one life is saved by not having pedestrians walking in the roadway the project is worth it.

Chair Guenther stated the success of getting the boardwalk built as far out of the right of way as possible would hopefully get the communities support in fixing Okemos Road. Chair Guenther stated that during a flood the Boardwalk would still be useable when Okemos Road is impassable. Chair Guenther stated this could help get the community and township to further support fixing Okemos Road.

Commissioner Gear stated the boardwalk adds to safety and he believes it is something covered under the Federal Transportation Enhancement program.

Managing Director Conklin confirmed that the project is covered under the Federal Transportation Enhancement program. Mr. Conklin stated that all the costs are funded by Meridian Township.

Commissioner Dravenstatt-Mocerri stated he supports this project.

RESOLUTION IN SUPPORT OF SIDEWALK AND RELATED IMPROVEMENTS ON OR ALONG COUNTY ROADS FUNDED BY THE TRANSPORTATION ENHANCEMENT PROGRAM.

RESOLUTION #032-10

Moved by Commissioner Gear and Supported by Commissioner Mitchell. 5 yes, 0 no. Resolution carried unanimously.

WHEREAS, the Transportation Enhancement (TE) program, a federally funded program enacted with the passage of the federal Safe, Accountable, Flexible, Efficient Transportation Equity Act (SAFETEA-LU), is administered in Michigan by the Michigan Department of Transportation (MDOT).

WHEREAS, the Ingham County Road Commission supports Meridian Charter Township's applying for funds through MDOT from the Transportation Enhancement program to construct certain infrastructure projects on or along county roads, including sidewalks, to enable and encourage citizens safely walk and bike.

WHEREAS, MDOT requires a formal resolution of Support from the local road agency that will permit the improvements.

NOW THEREFORE BE IT RESOLVED, that the Ingham County Road Commission supports the concept of the sidewalk and crosswalk improvements on or along Okemos Road subject to the final design and construction being approved by the Engineering and Permits Departments, and subject to the improvements being maintained by Meridian Township, and subject to any and all costs not covered by the TE program being fully funded by Meridian Township.

Agenda Item #8 – Closed Session.

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Moceri, that the Board enter closed session at 6:38 p.m. with its labor counsel, Peter Cohl to discuss pending litigation and pending labor contract negotiations. Roll call vote: Commissioner Guenther, yes, Commissioner Rodgers, yes, Commissioner Mitchell, yes, Commissioner Dravenstatt-Moceri, yes, Commissioner Gear, yes. 5 yes, 0 no. Motion carried unanimously.

The Board reconvened to open session at 7:57 p.m.

Agenda Item #12 – Board updates/comments.

A. Commissioner Rodgers stated the Board follows the Open Meeting Act and does not vote during closed sessions.

No public comment was offered. The meeting adjourned at 8:00 p.m.

Joseph A. Guenther, Chair

David E. Francis, Deputy Board Secretary