

Mason, Michigan

June 21, 2010

The Board of Ingham County Road Commissioners met for a regular meeting on Monday, June 21, 2010, at 6:00 p.m. in the Board Room of the Road Commission's Austin E. Cavanaugh Administration Building located at 301 N. Bush Street, Mason, Michigan.

Present: Joseph A. Guenther, Chair, Shirley M. Rodgers, Vice Chair, James G. Dravenstatt-Moceri, Member, and Thomas M. Mitchell, Member.

Also Present: Robert H. Peterson, Director of Engineering, David E. Francis, Deputy Secretary to the Board, Tina M. Henry, Finance Director, James M. Benjamin, Director of Operations.

Others Present: Daniel J. Troia, Design Engineer (ICRC).

Excused: Norman L. Gear, Member, William M. Conklin, Managing Director.

AGENDA ITEM #34 – LIMITED PUBLIC COMMENT.

None.

AGENDA ITEM #4 – LATE ITEMS/DELETIONS/CONSENT ITEMS.

Chair Guenther stated there are two late items. The first added as 9C, Pavement Marking Contract with the Village of Webberville. The second added as 9D, Pavement Marking Contract with the City of Leslie.

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Moceri, that the following items be approved under consent:

- A. Agenda Item #6A, June 7, 2010 Minutes.
- B. Agenda Item #6B, June 16, 2010 Minutes.
- C. Agenda Item #7, Routine and Special Permits.
- D. Agenda Item #8A, Accounts Payable May 24 – June 6, 2010.

4 yes, 0 no. Motion carried unanimously.

Agenda Item #6A –Minutes.

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Moceri, that the minutes of the meeting of June 7, 2010 be approved. 4 yes, 0 no. Motion carried unanimously.

Agenda Item #6B –Minutes.

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Moceri, that the minutes of the meeting of June 16, 2010 be approved. 4 yes, 0 no. Motion carried unanimously.

Agenda Item #7 – Routine and Special Permits.

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Moceri, that routine permits be approved as follows:

10-0270	10-0272	10-0273	10-0275	10-0278	10-0214
10-0280	10-0281	10-0282	10-0288	10-0289	10-0290
10-0291	10-0294	10-0296	10-0297	10-0298	10-0268
10-0269	10-0271	10-0274	10-0267	10-0276	10-0277
10-0283	10-0284	10-0285	10-0286	10-0287	10-0282
10-0293	10-0299	10-0300	10-0301	10-0302	

4 yes, 0 no. Motion carried unanimously.

Agenda Item #8A – Accounts Payable.

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Moceri, that the accounts payable for the two week period of May 24 – June 6, 2010, totaling \$143,693.82, be approved. 4 yes, 0 no. Motion carried unanimously.

Agenda Item #9A, – Emergency Traffic Signal Maintenance Agreement-Follow-up Memo.

Robert H. Peterson, Director of Engineering, stated he highlighted the differences in the 2002 agreement and the agreement discussed at the June 7, 2010 Board Meeting. Mr. Peterson stated the highlighted text in red either explains the differences or is new text. Mr. Peterson stated the 2002 agreement did not contain exhibits; therefore all of the exhibit content is new. Commissioner Dravenstatt-Moceri stated he previously had concerns about who the Lansing Board of Water and Light uses as subcontractors. Commissioner Dravenstatt-Moceri stated he contacted the Lansing Board of Water and Light and the only time a subcontractor would be used is for pole replacement. Commissioner Dravenstatt-Moceri stated he is still concerned that on-call employees do not get to take a truck home. Commissioner Dravenstatt-Moceri stated the contract should state the Lansing Board of Water and Light on-call employee will take a truck home.

RESOLUTION AUTHORIZING APPROVAL OF THE EMERGENCY TRAFFIC SIGNAL MAINTENANCE AGREEMENT WITH LANSING BOARD OF WATER AND LIGHT.

RESOLUTION #055-10

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Moceri that the Lansing Board of Water and Light contract be approved with the stipulation that on-call staff be allowed to take a vehicle home in case they need to respond for the Ingham County Road Commission.

4 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED, that upon recommendation of the Director of Engineering, Robert H. Peterson, the Board approves the Lansing Board of Water and Light Emergency Traffic Signal Maintenance Agreement, but with the stipulation that on-call staff be allowed to take a vehicle home in case they need to respond to an Ingham County Road Commission signal emergency.

Agenda Item #9B, – Award of Proposal #1584, Treated Timber Structures.

Robert H. Peterson, Director of Engineering, stated the Ingham County Road Commission advertised for bids, but only received one bid from a Krenn Bridge Company, Vicksburg, Michigan. Mr. Peterson recommended award of Proposal #1584, Treated Timber Structures, to Krenn Bridge Company of Vicksburg, Michigan.

RESOLUTION AUTHORIZING AWARD OF PROPOSAL #1584, TREATED TIMBER STRUCTURES, TO KRENN BRIDGE COMPANY OF VICKSBURG, MICHIGAN.

RESOLUTION #056-10

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Moceri. 4 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED, that upon recommendation of Robert H. Peterson, Director of Engineering, the Board authorizes the award of Proposal #1584, Treated Timber Structures, to Krenn Bridge Company of Vicksburg, Michigan.

Agenda Item #9C, – Pavement Marking Contract with the Village of Webberville.

RESOLUTION AUTHORIZING PAVEMENT MARKING CONTRACT WITH THE VILLAGE OF WEBBERVILLE.

RESOLUTION #057-10

Moved by Commissioner Dravenstatt-Moceri and Supported by Commissioner Rodgers. 4 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED, that upon recommendation of Robert H. Peterson, Director of Engineering, the Board authorizes the Pavement Marking Contract with the Village of Webberville.

Agenda Item #9D, – Pavement Marking Contract with the City of Leslie.

RESOLUTION AUTHORIZING PAVEMENT MARKING CONTRACT WITH THE CITY OF LESLIE.

RESOLUTION #058-10

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Moceri. 4 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED, that upon recommendation of Robert H. Peterson, Director of Engineering, the Board authorizes the Pavement Marking Contract with the City of Leslie.

Agenda Item #10A, – MERS Annual Meeting and Delegate Authorization September 15 – 17, 2010.

Commissioner Rodgers stated she would be the Board Delegate.

RESOLUTION AUTHORIZING BOARD MEMBER DELEGATE FOR MERS ANNUAL MEETING.

RESOLUTION #059-10

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Mocerri. 4 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED, that Commissioner Rodgers has been appointed the Board Delegate for the MERS 2010 Annual Meeting.

RESOLUTION AUTHORIZING FUNDING FOR TWO EMPLOYEES TO ATTEND 2010 MERS ANNUAL MEETING.

RESOLUTION #060-10

Moved by Commissioner Rodgers and Supported by Commissioner Mitchell. 4 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED, that funding has been approved for one employee delegate and one employee alternate to attend the 2010 MERS Annual Meeting.

Agenda Item #10B, – MCRSP Annual Membership meeting- Voting Delegate July 21 – 22, 2010.

Commissioner Rodgers stated she would be the Voting Delegate.

RESOLUTION AUTHORIZING MCRSP VOTING DELEGATE.

RESOLUTION #061-10

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Mocerri. 4 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED, that Commissioner Rodgers has been appointed the MCRSP Voting Delegate with Chair Guenther as the alternate.

Agenda Item #10C, – Request to Extend Temporary Recall of Finance Clerk.

RESOLUTION AUTHORIZING EXTENSION OF TEMPORARY RECALL OF FINANCE CLERK.

RESOLUTION #062-10

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Mocerri. 4 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED, that upon recommendation of William M. Conklin, Managing Director, the Board authorizes to extend the temporary recall of the Finance Clerk until September 30, 2010.

Agenda Item #10D, – Request to Donate Labor on certain Local Road Bridge Projects.

RESOLUTION AUTHORIZING REQUEST TO DONATE LABOR ON CERTAIN LOCAL ROAD BRIDGE PROJECTS.

RESOLUTION #063-10

Moved by Commissioner Rodgers and Supported by Commissioner Mitchell. 4 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED, that upon recommendation of William M. Conklin, Managing Director, the Board authorizes to donate labor on Local Road Bridge Deck replacement projects in Townships which have fully or over-matched on other road projects with the stipulation that the actual costs of all aspects of the work the Ingham County Road Commission will be providing will be detailed to the Board at a later date.

Agenda Item #11A, – CMAQ Application for Delhi Roundabouts.

Chair Guenther stated that CMAQ Applications need to be submitted by July 1, 2010. Chair Guenther stated the CMAQ funding needs to be applied for to see if it is available to build the improvements presented at the Delhi Township meetings last winter. Chair Guenther stated he directed staff to submit the applications on behalf of the township. Robert H. Peterson, Director of Engineering, stated these are only applications for funding. If the Board has reservations about the projects, at a later date, we can revisit the issue then.

Agenda Item #5, – Presentation of 2009 Audit by Abraham and Gaffney.

Steven Kirinovic, CPA, Abraham & Gaffney, P.C., presented the 2009 Ingham County Road Commission Audit. Mr. Kirinovic stated the respective financial position of the governmental activities and the major fund of the Ingham County Road Commission as of December 31, 2009, and the respective changes in financial position thereof for the year ended in conformity with accounting principles accepted in the United States of America.

No public comment was offered. The meeting adjourned at 7:21 p.m.

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Joseph A. Guenther, Chair

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David E. Francis, Deputy Board Secretary