

Mason, Michigan

December 6, 2010

The Board of Ingham County Road Commissioners met for a regular meeting on Monday, December 6, 2010, at 6:00 p.m. in the Board Room of the Road Commission's Austin E. Cavanaugh Administration Building located at 301 N. Bush Street, Mason, Michigan.

Present: Joseph A. Guenther, Chair, Shirley M. Rodgers, Vice Chair, James G. Dravenstatt-Moceri, Member, Thomas M. Mitchell, Member, and Norman L. Gear, Member.

Also Present: William M. Conklin, Managing Director, Tina M. Henry, Finance Director, James M. Benjamin, Director of Operations.

Absent-excused: Robert H. Peterson, Director of Engineering.

Others present: Mr. Gilbert White of White Family Properties, LLC; Mr. Douglas Austin, Fraser-Trebilcock Law Firm, (accompanying Mr. White).

AGENDA ITEM #3 – LIMITED PUBLIC COMMENT.

None.

AGENDA ITEM #4 – LATE ITEMS/DELETIONS/CONSENT ITEMS.

Item 9D, draft resolutions of recognition of employees soon to retire, was added to the agenda.

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Moceri, that the following items be approved under consent:

- A. Agenda Item #5A and 5B, November 8 and November 17 Minutes.
- B. Agenda Item #6A & #6B, Routine and Special Permits.
- C. Agenda Item #8A, Accounts Payable November 8 – November 21, 2010.

5 yes, 0 no. Motion carried unanimously.

Agenda Item #5A and 5B –Minutes.

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Moceri, that the minutes of the meetings of November 8 and November 17, 2010, be approved as presented. 5 yes, 0 no. Motion carried unanimously.

Agenda Item #6A & #6B – Routine and Special Permits.

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Moceri, that routine permits be approved as follows:

10-0566	10-0567	10-0569	10-0570	10-0571	10-0572
10-0573	10-0574	10-0575	10-0576	10-0577	10-0578
10-0579	10-0580	10-0581			

5 yes, 0 no. Motion carried unanimously.

Agenda Item #8A – Accounts Payable.

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Mocerri, that the accounts payable for the two week period of November 8 - 21, 2010, totaling \$815,481.74, be approved. 5 yes, 0 no. Motion carried unanimously.

Agenda Item #7, – Managing Director Reports.

Managing Director William Conklin updated the Board on the requested human resources (HR) assistance from Ingham County including the HR functions recently discussed with Ingham County HR Director Tony Lindsey, and how these functions are being or will be handled if Ingham County provides the requested assistance. An email dialogue was provided showing that information requested by Ingham County HR has been sent and that Mr. Lindsey will get back with Mr. Conklin after this has been discussed within Ingham County. Commissioner Rodgers asked if Ingham County has committed to providing the requested HR assistance. Mr. Conklin replied that they have not and that when they do a proposed service agreement with Ingham County will be brought to the Board for review, approval and execution.

Managing Director William Conklin requested and the Board agreed that the Public Hearing for the 2011 Operating Budget be set at 6:00 P.M., Monday December 20, 2011. This Public Hearing had been planned for this (December 6, 2010) meeting, but could not be held on this date as the required public notice was not released the required amount of time (6 days) ahead of December 6, 2010.

Agenda Item #9A, – Local Bridge Program Project Funding Awards.

Director of Engineering, Robert H. Peterson submitted a memo for information only listing the following bridges that have been awarded Local Bridge Program funding in fiscal year 2013 for the following proposed work with estimated total cost:

Van Atta Road over the Red Cedar River, Meridian Twp., replace, \$985,000;
Noble Road over Doan Creek, Leroy Twp., replace, \$500,000;
Preventative maintenance totaling \$668,000 for the following three bridges:
Gramer Road over Red Cedar River, Leroy Twp.;
Holt Road over Deer Creek, Wheatfield Twp.;
Webberville Road over Red Cedar River, Leroy Twp.

Mr. Peterson's memo indicated the Road Commission is responsible for design and construction engineering and 5% of the above construction costs. Therefore approximately \$100,000 will need to be budgeted for design by a consultant in 2012, and \$110,000 for the 5% construction match in 2013. No action by the Board is needed at this time.

Agenda Item #9B, – Schedule Public Hearing for 2011 Construction Projects.

Robert H. Peterson, Director of Engineering, submitted a memo requesting scheduling of the Public Hearing for 2011 Construction Projects as required by Act 150 of 1976. The Board decided to defer scheduling this public hearing until their January 4, 2011, meeting at which time they will set their meeting schedule for 2011.

Agenda Item #9C, –Variance request for Fenwick Court, White Hills Subdivision, Meridian Twp.

Robert H. Peterson, Director of Engineering, submitted a memo presenting a request from White Family Properties, LLC, for a variance from the Road Commission's Procedures and Guidelines for Developing Public Roads. The variance request is to not build cul-de-sacs or connect the two existing stub ends of Fenwick in White Hills Subdivisions No. 6 and No. 7, as otherwise would be required. This is due to Meridian Township having made an offer to purchase the land that had been master planned to become White Hills Subdivision No. 8 for use as a public land preservation area, and the required cul-de-dacs or street connection would fall on this land, which the Township indicates is undesired as it would impact environmental features that are desired to be saved on the land.

Mr. Gilbert White of White Family Properties, LLC, indicated there is no foreseeable plan to develop White Hills Subdivision No. 8, nor therefore to connect the two stubs of Fenwick, given the current downturn in the economy. Mr. White also indicated that White Family Properties, LLC, no longer owns the commercial property adjacent to Fenwick in White Hills Subdivisions No. 7, that this commercial property has an approved sight plan, and has been partially constructed. Therefore it would not be possible to build the Road Commission required cul-de-sac on the end of Fenwick in White Hills Subdivisions No. 7 and keep it off the land desired for preservation as this would require placing the cul-de-sac on the adjacent, partially developed commercial property. There is also a question as to whether there is room to build at least T-turn arounds on the two ends of Fenwick without impacting the land desired for preservation.

The Board directed that the question on whether T turn arounds can be constructed be clarified, that all options for this variance be considered, and that the request come from the Township if possible with a clear statement of the public need and justification so that no precedence is set for such situations for future private development if the variance is granted. The variance request was tabled pending submission of the Board requested information. The Board also requested an abandonment of the short stub of Fenwick Court in White Hills Lakes Subdivision, No. 6.

Agenda Item #9D,--Retirement Resolutions for Terry Bowen and Wayne Oglsbee

Draft resolutions recognizing the up-coming retirements of long-time employees Terry Bowen and Wayne Oglsbee were presented to the Board. The Board requested several edits which are included in the following resolutions. The Board also directed staff to prepare similar resolutions for all employees who have retired since the current Board was formed at the beginning of 2009.

The following two resolutions were moved by Commissioner Rodgers and Supported by Commissioner Gear, 5 yes, 0 no. Both resolutions carried unanimously:

RESOLUTION RECOGNIZING THE RETIREMENT OF TERRY BOWEN.

RESOLUTION #123-10

WHEREAS, it is with great pleasure that we congratulate Terry Bowen upon the occasion of his retirement after a long career with the Ingham County Road Commission which began on June 6, 1973, and which will come to a close on December 17, 2010, after giving over 37 years of faithful service and loyalty to the Ingham County Road Commission; and

WHEREAS, Terry began his career with the Road Commission in 1973 as a truck driver in Stockbridge and remained in the Eastern District for his entire career; and

WHEREAS, the direct result of Terry's hard work enabled the Board to provide better service to the citizens of Ingham County.

THEREFORE BE IT RESOLVED, that it is our privilege to offer warmest thoughts and congratulations to Terry on the occasion of his retirement from the Ingham County Road Commission and our best wishes to you, Terry, as you begin a new journey in life; and

BE IT FURTHER RESOLVED, that this resolution be presented to Terry as an expression of the Board's appreciation for his loyalty, dedication and many years of service to the Ingham County Road Commission and the citizens of Ingham County.

RESOLUTION RECOGNIZING THE RETIREMENT OF WAYNE OGLSBEE.

RESOLUTION #124-10

WHEREAS, it is with great pleasure that we congratulate Wayne Oglesbee upon the occasion of his retirement after a long career with the Ingham County Road Commission which began on August 8, 1980, and which will come to a close on December 19, 2010, after giving over 30 years of faithful service and loyalty to the Ingham County Road Commission; and

WHEREAS, Wayne began his career with the Road Commission in 1980 as a night watchman in the Western District and worked in the Western and Eastern District during his career; and

WHEREAS, the direct result of Wayne's hard work enabled the Board to provide better service to the citizens of Ingham County.

THEREFORE BE IT RESOLVED, that it is our privilege to offer warmest thoughts and congratulations to Wayne on the occasion of his retirement from the Ingham County Road Commission and our best wishes to you, Wayne, as you begin a new journey in life; and

BE IT FURTHER RESOLVED, that this resolution be presented to Wayne as an expression of the Board's appreciation for his loyalty, dedication and many years of service to the Ingham County Road Commission and the citizens of Ingham County.

Agenda Item #10 A—Withdrawal of BCBS 2011 dental insurance proposal / selection of alternate proposal.

At its November 22, 2010, meeting the Board approved a 2011 Dental Plan proposed by Blue Cross/ Blue Shield (BCBS). BCBS later informed the Road Commission this dental plan approved by the Board was

intended to be packaged with a BCBS health care plan that was not selected by the Board. Therefore BCBS requested per a letter to withdraw its revised dental proposal for 2011.

The original dental proposal summary was discussed for selecting another dental plan for 2011. Staff recommended renewing the current Delta Dental plan as it was the next most cost efficient plan providing current benefit level as required by the labor agreements at least until successor agreements are negotiated.

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Mocerri to rescind resolution 121-10, passed on November 22, 2010, approving the BCBS dental plan for 2011, 5 yes, 0 no. Motion carried unanimously.

RESOLUTION APPROVING RENEWAL OF THE CURRENT DELTA DENTAL PLAN FOR THE ACTIVE EMPLOYEES' 2011 DENTAL INSURANCE

RESOLUTION #125-10

Moved by Commissioner Mitchell and Supported by Commissioner Gear, 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED that, upon the recommendation of staff, the Board approves renewal of the current Delta Dental Plan for the active employees' 2011 dental insurance.

Agenda Item #11 – 2011 Labor Contract Negotiations

The Board did not take up this agenda item.

Agenda Item #12—Board Updates & Comments

Commissioner Gear reported that a citizen who contacted him commented that he was very pleased with the Mount Hope Road project.

Commissioner Dravenstatt-Mocerri also reported that a citizen who had contacted him had complained about traffic on Mt Hope during construction, but was also pleased with the project now that it is completed. Chairman Guenther said he did not receive any further complaints about the Mt Hope project after the one he previously received about access problems during the initial base recycling.

Commissioner Rodgers gave two comments:

A letter regarding 2010 audit services was received from auditor Abraham & Gaffney, P.C., and copies were given to the other road commissioners.

Employee Kelly Rankin-Gomez recently received an academic honor relating to her attending business college classes at Davenport University. Ms. Rankin-Gomez was inducted into the Sigma Beta Delta honorary society for business students who rank in the upper 20% of their class. She is currently carrying a 4.0 grade point average and will complete her masters degree program in human resources in the fall of 2011.

No public comment was offered. The meeting adjourned at 7:38 p.m.

Joseph A. Guenther, Chairman

William M. Conklin, Managing Director