

Mason, Michigan  
January 20, 2009

The Board of Ingham County Road Commissioners met for its Organizational meeting on Tuesday, January 6, 2009, at 6:00 P.M. in the Board Room of the Road Commission's Austin E. Cavanaugh Administration Building located at 301 N. Bush Street, Mason, Michigan.

Present: Joseph A. Guenther, Chair, Shirley M. Rodgers, Vice Chair, Thomas M. Mitchell, Member, James Dravenstatt-Moceri, Member, and Norman L. Gear, Member.

Also Present: William M. Conklin, Managing Director, Deborah L. Bellows, Secretary to the Board, Tina M. Henry, Director of Finance, James L. Charles, Interim Director of Operations, and Francisco J. Llinas, Permits and Development Supervisor.

Others Present: William Comstock, Road Commission Western District employee, Richard Phillips, Road Commission Construction Engineer, and Patrick and Linda Feldpausch of Duck Gunn Development LLC.

Chair Joseph A. Guenther called the meeting to order and led with the Pledge of Allegiance.

AGENDA ITEM #4 – LATE ITEMS, DELETIONS OR CONSENT ITEMS.

Moved by Commissioner Rodgers and Supported by Commissioner Mitchell, that the following items be approved under consent:

- A. Agenda Item #6, minutes.
- B. Agenda Item #7A-C, routine and special permits.
- C. Agenda Item #9A, accounts payable.

5 yes, 0 no. Motion carried unanimously.

Agenda Item #6 – Minutes.

Moved by Commissioner Rodgers and Supported by Commissioner Mitchell, that minutes of the meetings of December 9, 2008, December 18, 2008, and January 6, 2009, be approved as presented. 5 yes, 0 no. Motion carried unanimously.

Agenda Item #7A-C – Routine and Special Permits.

Moved by Commissioner Rodgers and Supported by Commissioner Mitchell, that routine permits be approved as follows:

08-0598	08-0599	08-0601	08-0622	08-0625	09-0017
09-0018	09-0022	08-0570	08-0610	08-0614	08-0615
08-0617	08-0618	08-0619	08-0620	08-0623	08-0624
08-0626	08-0627	09-0001	09-0002	09-0003	09-0005
09-0006	09-0007	09-0010	09-0011	09-0012	09-0013
09-0014	09-0015	09-0016			

5 yes, 0 no. Motion carried unanimously.

Moved by Commissioner Rodgers and Supported by Commissioner Mitchell, that special permits be approved as follows:

- A. Permit #09-0019 applied for by Playmakers for the purpose of conducting the Super Bowl 5k Race sponsored by Playmakers, on February 1, 2009, from 10:00 AM to 11:00 AM, on various roadways as specified in the permit application. The event is sanctioned by Meridian Township.
- B. Permit #09-0020 applied for by Meridian Township Parks and Recreation for the purpose of conducting the Polar Bear 5k Run/Walk sponsored by Meridian Township Parks and Recreation on January 24, 2009, from 11:30 AM to 1:30 PM on various roadways as specified in the permit application. The event is sanctioned by Meridian Township.
- C. Permit #09-0021 applied for by Okemos High School for the purpose of hanging a banner across Hamilton Road to announce Okemos High School's Winter Play. The banner is to hang from January 16, 2009, through February 2, 2009. This function is sanctioned by Meridian Township.

5 yes, 0 no. Motion carried unanimously.

Agenda Item #9A – Accounts Payable.

Moved by Commissioner Rodgers and Supported by Commissioner Mitchell, that the accounts payable for the two week period of December 21, 2008, through January 5, 2009, be approved as follows: check numbers #92295 through #92364, totaling \$315,734.92. 5 yes, 0 no. Motion carried unanimously.

AGENDA ITEM #5 – MEETING SCHEDULE FOR 2009.

Chair Guenther indicated there would be a few conflicts with the Ingham County Parks Board meetings later in the year, but he would be able to work around those schedules. If the Parks Board meetings have subject matter that require his presence, he will have the Board's Vice Chair run the Road Commission meetings.

RESOLUTION TO COMPLY WITH PROVISIONS OF THE OPEN MEETINGS ACT OF 1976, P.A. 267, AS AMENDED, AND SET DATES, TIME, LOCATION, MEETING RULES AND REGULATIONS OF THE BOARD OF INGHAM COUNTY ROAD COMMISSIONERS' MEETINGS FOR 2009.

RESOLUTION #002-09

Moved by Commissioner Mitchell and Supported by Commissioner Gear. 5 yes, 0 no. Resolution carried unanimously.

WHEREAS, it is necessary for this Board to adopt an annual resolution to comply with the provisions of the Open Meetings Act of 1976, P.A. 267, as amended, and set dates, time, location and meeting rules and regulations of Board of Ingham County Road Commissioners' meetings for 2009, pursuant to the provisions of said Act;

THEREFORE, BE IT RESOLVED that this Board adopts the following meeting dates for 2009, time, location and amended meeting rules and regulations, pursuant to provisions of the Open Meetings Act, Public Act 267 of the Public Acts of 1976, as amended:

January 20 (Tuesday due to holiday)	July 6
February 2	July 20
February 16	August 3
March 2	August 17
March 16	August 31
March 30	September 14
April 13	September 28

April 27  
May 11  
May 26 (Tuesday due to holiday)  
June 8  
June 22

October 12  
October 26  
November 9  
November 23  
December 7  
December 21

I. All regularly scheduled meetings shall begin at 6:00 P.M. and shall be held in the Board Room of the Ingham County Road Commission's Austin E. Cavanaugh Administration Building located at 301 North Bush Street, P.O. Box 38, Mason, Michigan 48854-0038; telephone number 517/676-9722 or 1-800-968-9733; or at some other time and location at the discretion of the Board, which said time and location change will be advertised and posted in advance for the public's information.

II. All meetings of this Board shall be open to the public and all persons shall be permitted to attend any meeting; except a closed meeting may be held in accordance with Sections seven and eight, as required by the Open Meetings Act of 1976, Public Act 267, as amended.

III. This Board authorizes the Secretary, or his/her designee, to post all required notices of regular, rescheduled or special meetings of this Board, or any other postings, as required by the Open Meetings Act of 1976, Public Act 267, as amended.

IV. The Secretary, or his/her designee, shall be responsible for preparation, distribution and storage of all minutes of this Board, as required by the Open Meetings Act of 1976, Public Act 267, as amended.

V. The minutes of open meetings shall be available for public inspection at the office of the Secretary and/or the Deputy Secretary, Ingham County Road Commission, 301 North Bush Street, P.O. Box 38, Mason, Michigan 48854-0038, and shall be available to the public at a reasonable copying cost, as required by the Open Meetings Act of 1976, Public Act 267, as amended.

VI. To provide the public its right to address this Board during any regular or special meeting, any member of the public may address the Board for up to three (3) minutes per individual as scheduled on the agenda at the beginning of each meeting, and up to three (3) minutes at the end of the meeting at the time scheduled on the agenda for public comment; except that any comment on an item scheduled for a public hearing shall be made only at that time pursuant to Section VIII hereof. At the discretion of the Chair, this time may be extended by granting an additional one (1) minute. During an agenda item, members of the public may not address the Board unless recognized by the Chair. To accommodate public comment, the Board Chair, at his/her discretion, may combine an agenda item into the public comment portion of the meeting in order to facilitate input from the public.

VII. To provide the public its right to address this Board during scheduled public hearings, any member of the public may address the Board for up to five (5) minutes per individual, when recognized by the Chair. All comments are to be directed to the Chair. Comments are to be specific and address only the subject of the public hearing, otherwise the speaker may be ruled out of order at the discretion of the Chair.

VIII. The Chair may call to order any person who is ruled out of order or who otherwise disrupts the orderly conduct of business at meetings, including speaking without being recognized, interrupting speakers, the Chair, Board members or staff, exceeding designated time limits, failure to be germane to the issue at hand, use of vulgarities, or otherwise being disruptive. A person may be prohibited from speaking again at the same meeting, may be asked to leave the premises or may be removed from the meeting at the discretion of the Chair and/or may be subject to arrest.

IX. Members of the public desiring to speak to the Board may be required to identify themselves before speaking, as required by the Open Meetings Act of 1976, Public Act 267, as amended.

X. The Ingham County Road Commission will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at meetings to individuals with disabilities, at all public meetings and public hearings upon ten (10) days notice to the Ingham County Road Commission prior to the date set for the public hearing or meeting. Individuals with disabilities requiring auxiliary aids or services should contact the ADA Coordinator for the Ingham County Road Commission.

AGENDA ITEM #10B – PRELIMINARY PLAN FOR DUCK GUNN DEVELOPMENT LLC LAND DIVISION.

Patrick and Linda Feldpausch of Duck Gunn Development LLC were present for this discussion. Permits and Development Supervisor Francisco J. Llinas presented the Preliminary Plan of Duck Gunn Development LLC Land Division to the Board for consideration.

Mr. Llinas stated this development is a seven unit single family residential subdivision located on approximately 27 acres located south of Holt Road and west of Gunn Road in Delhi Township. Access to the parcel includes the construction of a 636 foot public road terminating in a cul-de-sac, as shown on the drawings provided to Board members. Mr. Llinas stated the distance measured from the centerline of Holt Road to the centerline of the proposed roadway is 644 feet. The Road Commission requires that intersections of proposed roads entering onto the county primary or local collector road system must not be less than 660 feet. He said the proposed roadway does not meet sight distance requirements.

Mr. Llinas said that due to available road frontage along Gunn Road for the parcel, the proprietor is requesting a variance from the Road Commission to allow for the construction of the roadway 644 feet south of Holt Road. He said that roadway design and geometry for the property is limited for future road extensions to un-platted or undeveloped lands adjacent to the proposed development. To the west between the west property line and Onondaga Road natural wetlands prohibit any development. Adjoining Gunn Estates Subdivision south of the subject parcel presents a barrier for future development.

Mr. Llinas stated under these circumstances, he recommends approval of the variance and construction of the roadway and cul-de-sac as shown on the drawings, conditioned upon approval from Delhi Township indicating approval of the general layout and that the proposed use conforms to all applicable ordinances, published rules, and zoning requirements.

Commissioner Mitchell asked if there is a vision problem. Mr. Llinas said no, it merely does not meet the required sight distance footage. Mr. Llinas stated if the variance and the cul-de-sac are approved, the next step is for the proprietor to provide construction plans, which will include a road profile.

**RESOLUTION APPROVING THE PRELIMINARY PLAN FOR DUCK GUNN DEVELOPMENT LLC LAND DIVISION LOCATED IN DELHI CHARTER TOWNSHIP.**

**RESOLUTION #003-09**

Moved by Commissioner Mitchell and Supported by Commissioner Davenstatt-Moceri. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED that upon recommendation of the Permits and Development Supervisor, the Board approves the Preliminary Plan for Duck Gunn Development LLC Land Division located in Section 21 of Delhi Charter Township. The Board grants a variance to its sight distance requirements, allowing for the construction of the roadway 644 feet south of Holt Road and approves the construction of a 636 foot public road terminating in a cul-de-sac because the natural wetlands to the west between the west property line and Onondaga Road prohibit any future development. The proprietor is Duck Gunn Development LLC.

AGENDA ITEM #10A – PRELIMINARY PLAT OF DELHI DEVELOPMENT AUTHORITY (DDA).

Permits and Development Supervisor Francisco Llinas stated the Preliminary Plat of DDA Subdivision is a one lot proposal consisting of 3.35 acres located on the southwest corner of Holt Road and College Road in Delhi Charter Township. The parcel will be used for industrial purposes. He indicated that access to the lot will be via Holloway Drive. There is a sanitary sewer area (1.65 acres) and a pump station located along the south property line of the subject parcel which will be deeded to the Township upon approval and recording of the final plat. Mr. Llinas recommended approval of the plat.

Commissioner Mitchell asked about the interior streets and access to Holloway Drive. Mr. Llinas stated there will be future access to Holloway Drive. Mr. Dravenstatt-Moceri asked if, given the current economy, the DDA has someone in mind to develop this site. Mr. Llinas stated the DDA is very aggressive and this site has been for sale for some time and he assumes the DDA would not be spending the money if they didn't have a possible buyer in mind.

RESOLUTION APPROVING THE PRELIMINARY PLAT OF DELHI DOWNTOWN DEVELOPMENT AUTHORITY (DDA) LOCATED IN DELHI CHARTER TOWNSHIP.

RESOLUTION #004-09

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Moceri. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED that upon recommendation of the Permits and Development Supervisor, the Board approves the Preliminary Plat of Delhi Development Authority (DDA) located in Section 24 of Delhi Charter Township. The proprietor is the Delhi Township Downtown Development Authority.

AGENDA ITEM #8 – MANAGING DIRECTOR REPORTS.

A. Managing Director Bill Conklin reviewed several project lists that have recently been prepared. The first, a project "wish list" was prepared in response to a request from Commissioner Guenther in 2008. The second is the list of projects being submitted to Tri-County for the 2010-2013 Transportation Improvement Plan (TIP). The third is the list of projects turned in to MDOT for possible funding from President Obama's Stimulus Plan. Any projects funded with Stimulus dollars will be 100% funded. There is no local match for this money. These must be projects that are ready and can be let within a short amount of time.

Commissioner Rodgers stated she wanted to reiterate previous comments that she does not believe the Road Commission does enough public outreach for projects it proposes to do. She said public involvement is required for all federally funded projects. Commissioner Rodgers stated there is this belief out there that Tri-County handles all of the public involvement and hearing process, but that is not up to them to conduct public hearings on specific projects, they only do a regional public hearing. She said it is up to the individual road agencies to conduct public hearings and request public involvement with their own specific proposed projects. Commissioner Rodgers said we need to have a process to make the public aware of these proposed projects. Then if we do hold public meetings and no one shows up, we can at least prove what we did. She suggested that where projects have been requested by townships, that either the townships hold the public meetings, or the Road Commission and the townships do them jointly.

Mr. Conklin stated he intends to send these project lists to all 16 townships and to the County Board of Commissioners. Chair Guenther stated we should have a structure on how we will conduct public meetings before the planning process on these projects gets too far. Chair Guenther suggested that the Charter Townships send us the minutes of meetings where they have publicly discussed the projects they have asked us to program. This would help in the quest to prove that public input is being received at some level.

The Board asked the Managing Director to come up with a plan on how to disseminate information to the public about proposed/anticipated projects and come back and review it with the Board. Mr. Conklin stated one way would be to post this information on the Road Commission's web site, and also on the corresponding township's website as well.

Mr. Conklin reported that the President's Stimulus package could mean as much as \$3 to \$4 million for Ingham County for road improvements. The dollars will come through the MPO (Tri-County Regional Planning Commission) and the projects will be prioritized from there. There will be no local match required for these projects.

B. Mr. Conklin stated he has sent a communication to Williamstown Township requesting federal aid local match sharing on the Williamston Road project planned for 2009. He has received no response yet, but he plans to make the same request of all townships where federal projects are planned.

Commissioner Rodgers stated the House version of the Stimulus Package indicates a 10% set aside for enhancement projects. She stated she is not in favor of using any Stimulus funding for enhancements, it should all be used for fixing what we already have. Commissioner Mitchell commented that the cities and villages won't agree with that, they like to do sidewalk and lighting projects and would no doubt be able to use that money, especially if they don't have to come up with a local share.

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Moceri, that this Board believes the President's Stimulus funds should be used on road improvements only, and hereby objects to ten percent (10%) of the Stimulus funds being set aside for enhancements. The Board directs staff to send a letter Michigan's U.S. Congressmen and Senators who represent Ingham County to inform them of this Board's feelings on the use of the Stimulus funding. 5 yes, 0 no. Motion carried unanimously.

Moved by Commissioner Rodgers and Supported by Commissioner Mitchell, that this Board hereby requests that Stimulus funds be allowed to be used for the cost of the local share of already programmed federally funded STP projects and that this desire be made known to Michigan's U.S. Congressmen and Senators who represent Ingham County. 5 yes, 0 no. Motion carried unanimously.

C. Mr. Conklin stated he has scheduled a meeting with various townships for Thursday, January 29<sup>th</sup> at 1:30 PM to discuss the administrative fee that is charged on all local road projects. Mr. Conklin and Chair Guenther updated the three new members on what this discussion is about.

D. Mr. Conklin stated he has received Jim Charles' official retirement notice indicating that May 1<sup>st</sup> will be his last day. Chair Guenther thanked Mr. Charles for all he has done for the Road Commission, especially this past year as Interim Director of Operations. He said he has never heard an ill word. Chair Guenther told Mr. Charles that how he approaches things will be hard to find in a replacement. Mr. Conklin stated Mr. Charles has been a Godsend to him this past year.

Moved by Commissioner Mitchell and Supported by Commissioner Gear, that the Board reluctantly accepts the retirement of Jim Charles, Interim Director of Operations, and authorizes the recruitment process for his replacement to begin, which will include advertising externally in addition seeking internal candidates. 5 yes, 0 no. Motion carried unanimously.

#### AGENDA ITEM #11A – BUDGET ADJUSTMENTS FOR 2008 EQUIPMENT PURCHASES.

Interim Director of Operations Jim Charles requested equipment budget items to be transferred to the 2009 equipment budget. These are for items budgeted, but not purchased, in 2008. The items include a stump grinder, a brush chipper, two pickup trucks (to replace two Weighmaster vehicles), and a field loader conveyer unit for the Metro Salt Storage building. The conveyor is the final expenditure on the salt storage building, this project will not be complete. The total cost of these purchases is \$110,000.00. Mr. Charles said he also recommends transferring the unused budgeted amount of \$109,726.94 for the Metro Salt Storage building in to the 2009 line item for this project.

Commissioner Rodgers asked if these cost items would be pulled from the fund balance. Director of Finance Tina Henry stated, yes, because there is no wiggle room in the capitol improvement line item for 2009 she suggested this be done now, rather than wait for the spring budget adjustments. Commissioner Rodgers stated this is technically a line item carry over. Ms. Henry said the funds will come out of the fund balance.

Commissioner Dravenstatt-Moceri asked if the trucks for the Weighmasters would have any additional warning lights, like possibly a wigwag? Mr. Charles said they won't come with a wigwag but they will have special lights. However, wigwags could certainly be purchased for these vehicles. Commissioner Dravenstatt-Moceri and Chair Guenther commented on their preference for installing wigwags on the Weighmaster's trucks.

RESOLUTION APPROVING FUND TRANSFER FROM THE 2008 EQUIPMENT PURCHASE LINE ITEM TO THE 2009 EQUIPMENT LINE ITEM.

RESOLUTION #005-09

Moved by Commissioner Rodgers and Supported by Commissioner Gear. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED that upon recommendation of the Interim Director of Operations and the Finance Director, the Board approves bringing \$195,000.00 from the 2008 fund balance into the equipment purchase line item for 2009 in order to make equipment purchases for items approved in the 2008 equipment budget and to bring forward the unused balance in the Metro Salt Storage building from 2008.

AGENDA ITEM #11B – AWARD OF PROPOSAL #1544 FOR A BRUSH CHIPPER.

Interim Director of Operations Jim Charles recommended the purchase of a brush chipper and to award the proposal to the low bidder, Morbark Inc. of Winn, Michigan.

RESOLUTION AUTHORIZING AWARD OF PROPOSAL #1544 FOR A BRUSH CHIPPER.

RESOLUTION #006-09

Moved by Commissioner Dravenstatt-Moceri and Supported by Commissioner Mitchell. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED that upon recommendation of the Interim Director of Operations, the Board authorizes award of Proposal #1544 for one brush chipper to the low bidder, Morbark Inc. of Winn, Michigan, for its low bid cost of \$15,043.00 (after trade-in for Road Commission's old unit). 5 yes, 0 no. Resolution carried unanimously.

AGENDA ITEM #11C – PURCHASE OF PICKUP TRUCKS THROUGH MIDEAL.

Interim Director of Operations Jim Charles recommended the purchase of two pickup trucks through the MIDEAL program from Bill Snethkamp for two 2009 Dodge 1500 four-wheel drive pickup trucks, for a total cost of \$37,261.19. Commissioner Dravenstatt-Moceri requested purchase of the wigwags for both vehicles citing safety reasons. Commissioner Gear asked where the scales would be stored if the Weighmasters will now be using pickup trucks. Mr. Charles stated the carpenter shop would be constructing some real nice storage units for them to be placed in the back of the truck.

RESOLUTION AUTHORIZING PURCHASE OF TWO PICKUP TRUCKS THROUGH THE MIDEAL PROGRAM FROM SNETHKAMP DODGE.

RESOLUTION #007-09

Moved by Commissioner Dravenstatt-Mocerri and Supported by Commissioner Mitchell. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED that upon recommendation of the Interim Director of Operations, the Board authorizes the purchase of two pickup trucks to be assigned to the Weighmasters through the MIDEAL program from Snethkamp Dodge for the purchase price for two vehicles of \$37,261.19. The Board also authorized up to an additional \$1500.00 to equip the trucks with lights and other safety equipment.

AGENDA ITEM #11D – WINTER MAINTENANCE REPORT.

Interim Director of Operations Jim Charles reviewed the winter maintenance report through January 15<sup>th</sup>, noting that since the season began, it has cost over \$1 million. He also pointed out that we have almost reached our guaranteed allotment of 15,000 tons of salt. Once that is reached, he is not sure how much will be available and at what cost.

AGENDA ITEM #12A – OUT OF STATE TRAVEL.

Managing Director Bill Conklin recommended out of state travel for the Director of Engineering to attend the NACE 2009 Annual Meeting and Management & Technical Conference to be held April 19-23, 2009, in Peoria, Illinois.

RESOLUTION APPROVING OUT OF STATE TRAVEL FOR THE DIRECTOR OF ENGINEERING.

RESOLUTION #008-09

Moved by Commissioner Rodgers and Supported by Commissioner Gear. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED that upon recommendation of the Managing Director, the Board approves out of state travel for the Director of Engineering to attend the NACE 2009 Annual Meeting and Management & Technical Conference to be held April 19-23, 2009, in Peoria, Illinois.

AGENDA ITEM #12B – VARIOUS TRAFFIC CONTROL ORDERS.

Managing Director Bill Conklin reviewed and recommended four traffic control orders for locations in Delhi Township which have been recommended by the Director of Engineering.

RESOLUTION APPROVING TRAFFIC CONTROL ORDERS FOR LOCATIONS IN DELHI CHARTER TOWNSHIP.

RESOLUTION #009-09

Moved by Commissioner Mitchell and Supported by Commissioner Rodgers. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED that upon recommendation of the Managing Director, the Board approves the following traffic control orders for locations in Delhi Charter Township:

- A. Traffic Control Order #S-12-08-08 requiring southbound traffic on Sovereign Drive to Stop for eastbound and westbound traffic on English Oak Drive.

- B. Traffic Control Order #S-12-08-09 requiring northbound and southbound traffic on Spanish Oak Drive to Stop for eastbound and westbound traffic on English Oak Drive.
- C. Traffic Control Order #Y-S-12-08-10 requiring westbound traffic on Legacy Parkway to Stop for northbound and southbound traffic on Dunckel Road. This order will change a current Yield location to a Stop.
- D. Traffic Control Order #Y-S-12-08-11 requiring eastbound traffic on Five Oaks Drive to Stop for northbound and southbound traffic on Dunckel Road. This order will change a current Yield location to a Stop.

AGENDA ITEM #12C – INGHAM COUNTY PARKS DEPARTMENT REQUEST TO USE CMAQ FUNDS.

Managing Director Bill Conklin informed the Board that the Ingham County Parks Department has submitted a request for \$1.2 million in CMAQ (Congestion Mitigation-Air Quality Improvement) funding (\$1.5 million total cost with 20% local match provided by the County) for Phase II of the Lake Lansing Trail, to run between the Grand River/Park Lake and Hagadorn/Shaw areas.

Mr. Conklin said that although CMAQ funding has been used for trail projects in the Tri-County Region, this request would absorb about 75% of the Region's typical \$1.6 to \$1.7 million annual CMAQ allotment. Thus, he said he would expect other Tri-County units of government would oppose fully funding this request, especially given the number of other requests shown on the illustrative list (submitted to the Board as part of this information) of proposed CMAQ projects. In addition, as shown in the CMAQ portion of the Ingham County Road Commission's proposed TIP, we have road projects also needing CMAQ funding.

Mr. Conklin continued that as the Illustrative lists indicate, trail and pathway projects in the Tri-County Region have historically received about 25% of CMAQ funding in one year - \$176,000 (St. Johns-Clinton County in 2009 and now moved to 2010) to \$410,000 (Delhi Township-Ingham County in 2008). The remainder of CMAQ funding is used for road and transit projects.

Pathway projects are also generally funded on an informal rotating basis among three counties. With Ingham having received a full 25% for the Delhi Pathway in 2008, and other project priorities for 2011, Ingham's next CMAQ pathway project would likely be in 2012.

Mr. Conklin stated that current CMAQ funding is programmed for 2008 and 2009. In 2009, MDOT will call for and award CMAQ projects for 2010 and 2011 funding. These must have prioritization by the Region's MPO (TCRPC for our Region). TCRPC has current prioritization through 2011, based on MDOT's 2007 call for projects, as indicated on the Illustrative list. However, since TCRPC is generating a new TIP for 2010 through 2013, some re-prioritization for 2010 and 2011 could occur if recommended by CARTS (TCRPC's technical subcommittee) and approved by the Tri-County Regional Planning Commission.

CMAQ projects for 2010 and 2011 will be formally placed in the TIP if and when approved by MDOT. CMAQ proposals for 2012 and 2013 are prioritized by TCRPC and are placed on the un-funded Illustrative list for those years until awarded by MDOT in 2011.

Mr. Conklin said it would be his and the Director of Engineering's recommendation for the Board to advise the Parks Department that the Lake Lansing Trail Phase II project be submitted for three \$400,000 installments on a rotating basis starting in 2012. Federal Enhancement funding is another, much larger, source of funds that the Parks Department should pursue. Mr. Conklin indicated that the deadline for submitting CMAQ applications to Tri-County for 2010 through 2013, was January 14th. The request from the Parks Department was received on January 16<sup>th</sup>.

Chair Guenther stated he is now the Road Commission's representative on the Ingham County Parks Board and he hasn't even attended one meeting yet. He said that he will be scheduling a meeting with Parks Manager, Willis Bennett, and Assistant Parks Manager Victor Randall, to discuss the trail project and various funding possibilities so that he can get up to speed on events leading up to this current request.

RESOLUTION DENYING REQUEST OF THE INGHAM COUNTY PARKS DEPARTMENT TO APPLY FOR AND USE 2009 CMAQ FUNDING FOR THE HEART OF MICHIGAN PATHWAY, PHASE 2.

RESOLUTION #010-09

Moved by Commissioner Rodgers and Supported by Commissioner Mitchell. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED that upon recommendation of the Managing Director, the Board denies the request of the Ingham County Parks Department to apply for, on its behalf, \$1.5 million worth of 2009 CMAQ funding for Phase 2 of the Heart of Michigan Pathway, between the Grand River/Park Lake and Hagadorn/Shaw Lane areas. Instead, the Board encourages the Parks Department to submit the project for three \$400,000 installments on a rotating basis starting in 2012 because CMAQ funding is currently obligated through 2011 and, as a rule, is not normally approved for such a large amount at one time for one project. The Board also suggests that the Parks Department seek Federal Enhancement funding as it is a much larger source of funds that may be available for this type of project.

AGENDA ITEM #13 – BOARD UPDATES/COMMENTS.

A. Interim Director of Operations Jim Charles informed the Board that the City of Lansing is sponsoring a second computer drive on Saturday, February 7<sup>th</sup>, starting at 1:00 PM to be held at the Road Commission's Metro Garage. He said this computer drive is for people to drop off their old, outdated and/or unused computers, televisions, printers, phones, VCR's, etc. The first one, held on Saturday, January 10<sup>th</sup>, was a huge success; however, we had a major snow event that day and people were lined up out on Aurelius Road trying to get in to drop off their stuff, while the Road Commission crews were busy coming and going performing winter maintenance. It was a very unorganized event. Chair Guenther stated he was there for several hours volunteering his time to help and said that they had very few volunteers, which was most of the problem. Apparently people didn't think anyone would brave the weather just to drop off old electronics equipment, but the weather apparently did not deter anyone. Mr. Charles said the next one would be better organized.

B. Chair Guenther announced an opening for a Zoo Committee appointment.

No public comment was offered. The meeting adjourned at 9:20 P.M.

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Joseph A. Guenther, Chair

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Deborah L. Bellows, Board Secretary