

## **\*\*APPROVED MINUTES\*\***

Mason, Michigan  
December 21, 2009

The Board of Ingham County Road Commissioners met for a regular meeting on Monday, December 21, 2009, at 6:00 p.m. in the Board Room of the Ingham County Road Commission's Austin E. Cavanaugh Administration Building located at 301 N. Bush Street, Mason, Michigan.

Present: Joseph A. Guenther, Chair, Shirley M. Rodgers, Vice Chair, James G. Dravenstatt-Moceri, Member, Thomas M. Mitchell, Member, and Norman L. Gear, Member.

Also Present: William M. Conklin, Managing Director, Deborah L. Bellows, Secretary to the Board, Tina M. Henry, Director of Finance, and James M. Benjamin, Director of Operations.

Others Present: Thomas M. Gamez, Western District Assistant Supervisor, and Will Comstock, Western District employee.

Absent & Excused: Robert H. Peterson, Director of Engineering.

Chair Guenther called the meeting to order and led with the Pledge of Allegiance.

### AGENDA ITEM #4 – LATE ITEM.

Managing Director Conklin stated there was one item for add-on. Board to set its Organizational meeting in January. The Board agreed to set its Organizational meeting for Monday, January 11, 2010.

### AGENDA ITEM #4 – CONSENT.

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Moceri, that the following items be approved under consent:

- A. Agenda Item #5, Minutes.
- B. Agenda Item #6, routine and/or special permits.
- C. Agenda Item #8A, accounts payable.

5 yes, 0 no. Motion carried unanimously.

### Agenda Item #5 – Minutes.

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Moceri, that the minutes of the meeting of December 7, 2009, be approved as presented. 5 yes, 0 no. Motion carried unanimously.

### Agenda Item #6 – Routine and/or Special Permits.

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Moceri, that routine permits be approved as follows:

09-0491	09-0499	09-0511	09-0513	09-0514	09-0515
09-0519	09-0521	09-0436	09-0495	09-0501	09-0502
09-0503	09-0504	09-0505	09-0506	09-0507	09-0508
09-0509	09-0510	09-0516	09-0517	09-0518	09-0520
09-0522	09-0523				

5 yes, 0 no. Motion carried unanimously.

Agenda Item #8A – Accounts Payable.

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Moceri, that the accounts payable for the two week period of November 23-December 6, 2009, be approved as follows: check numbers #94251 through #94313, totaling \$202,000.72. 5 yes, 0 no. Motion carried unanimously.

AGENDA ITEM #9C – MASTER PLAN FOR HANNAH FARMS DEVELOPMENT.

Mark Clouse, legal representative and agent for the proprietor, Eyde Construction Company, was present for this discussion. Commissioner Rodgers stated she did not include this particular item with the consent agenda because it is the first of its type since increasing the number of members on the Board, and wanted the new board members to have the benefit of having discussion if they desired. She stated she is surprised to see this development given the state of the economy.

Mr. Clouse said they are very pleased to have this project moving forward and explained what is planned for the property.

RESOLUTION APPROVING THE MASTER PLAN FOR HANNAH FARMS DEVELOPMENT LOCATED IN MERIDIAN CHARTER TOWNSHIP.

RESOLUTION #101-09

Moved by Commissioner Rodgers and Supported by Commissioner Mitchell. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED that upon recommendation of the Director of Engineering, the Board approves the overall Master Plan for the Hannah Farms Development located in Section 20 of Meridian Charter Township. The proprietor is Eyde Construction Company.

AGENDA ITEM #7 – MANAGING DIRECTOR REPORTS.

A. Cook & Thorburn Drain Assessment. Managing Director Conklin indicated he has not received any information from the Drain Commissioner's office regarding the Road Commission's assessment on the Cook & Thorburn Drain project. All he has is a verbal communication from that office that the Road Commission's assessment will be approximately \$50,000 per year for 20 years, but we have received

nothing in writing. This is a ten million dollar project and the cost for the county-at-large is one million, plus another million in interest. Mr. Conklin said he budgeted \$450,000 in the 2010 budget for drain assessments which includes the assessment for the Cook & Thorburn Drain project. He said that if one or more private parties appeal the assessment, which is very likely, our assessment may well increase.

Mr. Clouse indicated surprise that the Road Commission has not received anything formally regarding this drain project. He said the final assessment roll has been adopted and there are two appeals pending that he is aware of. The appeal hearing has been scheduled for the week of January 4<sup>th</sup>, but he is not certain of the exact date. Mr. Clouse indicated that Mr. Eyde and Mr. Uppal acquired the 500 acre parcel near Edgar Road and Cedar Street this year from Waterland Trucking. Their assessment for the Cook & Thorburn Drain project is one and a half times what they paid for the property. Needless to say, they are appealing the assessment. Mr. Clouse indicated that Alaieton Township may also appeal their assessment. He stated as he understands it, the original cost of the drain project was estimated at two million, now the cost is \$10.4 million. Mr. Clouse stated he believed today is the last day to file an appeal on the assessment.

Mr. Conklin stated the Road Commission has not received official documentation regarding its assessment for this project, even though the Drain Commissioner's office promised it was forthcoming and, thus, should still be able to file an appeal. The Board agreed with staff that the Road Commission should appeal its assessment on the Cook & Thorburn Drain project.

Commissioner Rodgers stated she strongly believes the Road Commission needs to maintain its rights as a separate entity, and is concerned that we did not have a say in the assessment process with the Drain Commissioner's office and that we were not provided appropriate notice and documentation of the assessment. She commented that the Road Commission has the same rights of appeal as any other property owner.

Chair Guenther stated his surprise in the huge difference between the original project estimate of \$2 million, and the current project cost of \$10 million. Mr. Clouse stated the engineering fees alone are \$3 million. Commissioner Mitchell stated that engineering fees of this size seem unrealistic and unacceptable. Mr. Clouse said the jump in the project cost all took place from the time this project was first started, then interrupted because the DEQ shut it down due to the discharge and pollution issues with Cedar Lake. Now, years later, there has been an agreement reached between the DEQ and the Drain Commissioner's office and the costs have increased exponentially. There are many unanswered questions. Mr. Conklin stated there are huge costs with the design layout and legal fees alone.

RESOLUTION AUTHORIZING STAFF TO PROCEED WITH THE APPEAL PROCESS FOR THE ASSESSMENT TO THE ROAD COMMISSION ON THE COOK & THORBURN DRAIN PROJECT.

RESOLUTION #102-09

Moved by Commissioner Rodgers and Supported by Commissioner Dravenstatt-Moceri. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED that the Board directs staff to appeal the Road Commission's assessment for the Cook and Thorburn Drain project, despite the fact that the Road Commission did not receive timely notification from the Drain Commissioner's office of the proposed assessment and the rights under the appeal process. Staff is also directed to appear at the upcoming appeal hearing.

B. Jolly Road Speed Study. Managing Director Conklin reported that the speed study has been completed on Jolly Road west of Okemos Road. The 85<sup>th</sup> percentile speeds show average speeds of 51/52 mph. The Michigan State Police have recommended that the speed limit remain unchanged at 55 mph. Mr. Conklin stated there will probably be a meeting scheduled with representatives of the State Police, Road Commission and the two affected Townships, as Meridian Township and its citizen advocacy groups are pressuring to lower the speed limit, especially in light of the student death that occurred in the fall at the high school exit on to Okemos Road. The Board requested a copy of the speed study to review before it takes a position.

C. ICRC Newsletter. Mr. Conklin reviewed the latest newsletter and stated if there were no comments, it would be released this week. The Board had no comments or edits.

AGENDA ITEM #8B – 2009 BUDGET ADJUSTMENTS.

Director of Finance Tina Henry reviewed the proposed 2009 budget adjustments. She reminded the Board that the MTF monthly revenue is two months behind, so the December revenue is actually for the month of October.

RESOLUTION ADOPTING 2009 BUDGET ADJUSTMENTS.

RESOLUTION #103-09

Moved by Commissioner Mitchell and Supported by Commissioner Gear. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED that upon recommendation of the Director of Finance, the Board approves 2009 Budget Adjustments as follows:

	Year To Date Revenues	2009 Budget as approved	Adjustment # 3 12/21/2009	2009 Budget PROPOSED	
Fund Balance					
Beginning Fund Balance		3,917,588.00		3,917,588.00	
<b>REVENUES/EXPENDITURES</b>					
Revenues:					
Motor Vehicle Highway Funds					
Engineering	10,000.00	\$10,000.00		10,000.00	
Primary Road	6,719,736.00	\$7,697,850.00		7,697,850.00	
Local Road	2,086,349.48	\$2,224,900.00	155,000.00	2,379,900.00	
Primary Urban Road	1,055,238.89	\$1,213,910.00		1,213,910.00	
Local Urban Road	373,680.54	\$361,000.00	60,000.00	421,000.00	
<b>Total Motor Vehicle Highway Funds</b>	<b>10,245,004.91</b>	<b>11,507,660.00</b>	<b>215,000.00</b>	<b>11,722,660.00</b>	<b>A</b>
Federal Aid Funds					
Rural STP	680,454.06	667,000.00	270,000.00	937,000.00	
Urban STP	1,230,127.08	2,317,675.00	-250,000.00	2,067,675.00	
Safety STP					
Cat D Rural Primary	932.60		1,000.00	1,000.00	
FEMA	93,623.66		93,625.00	93,625.00	
Federal CMAQ	26,298.32		27,000.00	27,000.00	
Federal - T Enhancement		436,319.00	-436,319.00	0.00	
<b>Total Federal Aid Funds</b>	<b>2,031,435.72</b>	<b>3,420,994.00</b>	<b>-294,694.00</b>	<b>3,126,300.00</b>	<b>B</b>
State Aid Funds					
"D" Funds E.D.F.	475.10		500.00	500.00	
Critical Bridge					
"A" Funds - State Highway					
<b>Total State Aid Funds</b>	<b>475.10</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>C</b>
County Raised Funds					
Other	563,806.68	0.00	563,807.00	563,807.00	<b>D</b>
Township Contributions	173,078.58	846,994.00	857,292.00	1,704,286.00	<b>E</b>
Permits & Inspection Fees	114,246.92	206,000.00	-90,000.00	116,000.00	<b>F</b>
<b>Total County Raised Funds</b>	<b>851,132.18</b>	<b>1,052,994.00</b>	<b>1,331,099.00</b>	<b>2,384,093.00</b>	
Gain on Disposal of Equipment					
Gain/Loss on Equip Usage					
Trade-In Allowances	2,000.00	0.00	2,000.00	2,000.00	
Gain/Loss on Equip Sale	9,295.24	0.00	9,296.00	9,296.00	
<b>Total Gain on Disposal of Equipment</b>	<b>11,295.24</b>	<b>0.00</b>	<b>11,296.00</b>	<b>11,296.00</b>	<b>G</b>
Other Revenues					
Interest Earned	1,394.02	50,000.00	-30,000.00	20,000.00	

Salvage Sales	5,769.20	0.00	6,000.00	6,000.00	
Sale of Building/Land					
Bond Proceeds					
<b>Total Other Revenues</b>	<b>7,163.22</b>	<b>50,000.00</b>	<b>-24,000.00</b>	<b>26,000.00</b>	<b>H</b>

**Total Revenues:** 13,146,506.37 16,031,648.00 1,239,201.00 17,270,849.00

	Year To Date Expenditures	2009 Budget as approved	Adjustment # 3	2009 Budget PROPOSED	
<b>EXPENDITURES:</b>					
Primary Road					
467 Maintenance	2,393,817.53	3,183,854.00		3,183,854.00	
459 Preservation - SI	4,497,337.09	4,832,314.00	500,000.00	5,332,314.00	I
<b>Total Primary Road</b>	<b>6,891,154.62</b>	<b>8,016,168.00</b>	<b>500,000.00</b>	<b>8,516,168.00</b>	
Local Road					
489 Preservation - SI	1,843,145.76	1,423,961.00	500,000.00	1,923,961.00	J
497 Maintenance	2,057,132.28	2,920,810.00		2,920,810.00	
<b>Total Local Road</b>	<b>3,900,278.04</b>	<b>4,344,771.00</b>	<b>500,000.00</b>	<b>4,844,771.00</b>	
Gross Equipment Expense					
510 Direct Expense	857,260.78	1,017,486.00		1,017,486.00	
511 Indirect Expense	1,050,299.12	991,954.00	158,046.00	1,150,000.00	K
512 Operating Expense	248,274.91	515,000.00	-200,000.00	315,000.00	L
Less: Rental Credits	-2,023,718.75	-2,572,277.00	300,000.00	-2,272,277.00	M
<b>Total Gross Equipment Expense</b>	<b>132,116.06</b>	<b>-47,837.00</b>	<b>258,046.00</b>	<b>210,209.00</b>	
Gross Administrative Expense					
515 Administrative Expense	790,593.13	908,149.00		908,149.00	
Less: Purchase Discounts	-397.94	0.00	-500.00	-500.00	
Less: Handling Charges		0.00			
Less: Overhead Charges	-3,414.54	0.00	-4,000.00	-4,000.00	
<b>Total Gross Administrative Expense</b>	<b>786,780.65</b>	<b>908,149.00</b>	<b>-4,500.00</b>	<b>903,649.00</b>	<b>N</b>
Drain Assessment					
Drain Assessment	311,299.48	446,200.00	-134,900.00	311,300.00	O
<b>Total Drain Assessment</b>	<b>311,299.48</b>	<b>446,200.00</b>	<b>-134,900.00</b>	<b>311,300.00</b>	
Distributive Expense					
513 Distributive Fringe	3,075,360.02	3,636,392.51		3,636,392.51	
514 Distributive Other	869,447.85	891,668.00	50,000.00	941,668.00	P
<b>Total Distributive Expense</b>	<b>3,944,807.87</b>	<b>4,528,060.51</b>	<b>50,000.00</b>	<b>4,578,060.51</b>	
Long Term Debt Expense					
Long Term Debt Payment		0.00		0.00	
Lease Equipment Principle		0.00		0.00	

Long Term Land Contract Payment		0.00		0.00
Interest Expense		0.00		0.00
<b>Total Long Term Debt Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Capital Outlay				
Special Projects	269,581.78	382,428.94		382,428.94
Less: Depreciation/Depletion	-412,635.77	-583,747.00		-583,747.00
Less: Equipment Retirements				
<b>Total Capital Outlay</b>	<b>-143,053.99</b>	<b>-201,318.06</b>	<b>0.00</b>	<b>-201,318.06</b>
Contingency Fund		0.00		0.00
<b>Total Contingency Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Expenditures</b>	<b>15,823,382.73</b>	<b>17,994,193.45</b>	<b>1,168,646.00</b>	<b>19,162,839.45</b>
<b>Total REVENUES/EXPENDITURES</b>	<b>-2,676,876.36</b>	<b>-1,962,545.45</b>	<b>70,555.00</b>	<b>-1,891,990.45</b>
<b>Total Fund Balance</b>		<b>1,955,042.55</b>	<b>70,555.00</b>	<b>2,025,597.55</b>

	<b>2009 Budget as approved</b>	<b>Adjustment # 3</b>	<b>2009 Budget PROPOSED</b>
Beginning Fund Balance	3,917,588.00		\$3,917,588.00
<b>Total Revenues:</b>	<b>16,031,648.00</b>	<b>1,239,201.00</b>	<b>17,270,849.00</b>
<b>Total Expenditures</b>	<b>17,994,193.45</b>	<b>1,168,646.00</b>	<b>19,162,839.45</b>
<b>Ending Fund Balance</b>			<b>2,025,597.55</b>

Summary of changes being proposed to the 2009 budget:

- A Increase based on actual MTF amount received to date over budgeted amount \$215,000.00 Revenue - Increase
  
- B The Okemos Rd enhancement project was not done in 2009 causing a reduction in revenues (and expenditures in 459) by \$436,319. -\$294,694.00 Revenue - Decrease  
 Increases in this category are a result of levels and timing of MDOT paying contractors and finalizing old projects. These increases in revenues are offset by increased expenditures. FEMA funds are from a storm clean up in 2008.
  
- C Increase due to finalization of an old project not in the original budget. \$500.00 Revenue - Increase

D	Increase based on Lansing Twp watermain & Miscellaneous projects	\$563,807.00	Revenue - Increase
E	Increase due to increased Township participation over amount budgeted for Township Local Road Projects, primarily from a millage passed in Meridian Township.	\$857,292.00	Revenue - Increase
F	Decrease in permit revenue compared to original budget assumption	-\$90,000.00	Revenue - Decrease
G	Increase based on actual amount received to date for equipment sales	\$11,296.00	Revenue - Increase
H	Decrease based on lower interest rates combined with much less funds to invest along with a slight increase in salvage sales of used material.	-\$24,000.00	Revenue - Decrease
		<b>\$1,239,201.00</b>	<b>TOTAL REVENUE INCREASE</b>
I	This increase is requested to cover additional federal funding which may need to be booked through year end. Any booked expenditures will have an offsetting federal revenue.	\$500,000.00	Expenditure - Increase
J	Increased expenditures due to increased participation in township local road program	\$500,000.00	Expenditure - Increase
K	Increased labor expenditures were needed in this area	\$158,046.00	Expenditure - Increase
L	Lowered fuel costs and equipment usage levels have resulted in a decrease in expenditures versus what was budgeted	-\$200,000.00	Expenditure - Decrease
M	Increased expenditure due to lower equipment usage than budgeted. This is a credit and by decreasing it expenditures increase.	\$300,000.00	Expenditure - Increase
N	Decrease is due to credits that were earned during the year but not budgeted	-\$4,500.00	Expenditure - Decrease
O	Expenditure decreased to actual for the year	-\$134,900.00	Expenditure - Decrease

P Increase due largely to a smaller liability refund than usual.

\$50,000.00 Expenditure - Increase

\$1,168,646.00 TOTAL EXPENDITURE  
INCREASE

\$70,555.00 Change in Revenues in  
excess of change in  
Expenditures  
This amount will go into the  
Fund Balance

AGENDA ITEM #8C – YEAR END BUDGET ADJUSTMENTS.

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Moceri, that the Board authorizes the Managing Director to make all necessary year-end budget adjustments. Commissioner Guenther, yes, Commissioner Rodgers, no, Commissioner Mitchell, yes, Commissioner Dravenstatt-Moceri, yes, Commissioner Gear, yes. 4 yes, 1 no. Motion carried.

AGENDA ITEM #9A – RATIFICATION AND SIGNING OF THE 2008/2009 AFSCME CONTRACT.

RESOLUTION APPROVING SIGNATURES ON THE RECENTLY RATIFIED LABOR CONTRACT WITH AFSCME LOCAL 1499 FOR 2008/2009.

RESOLUTION #104-09

Moved by Commissioner Mitchell and Supported by Commissioner Dravenstatt-Moceri. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED that the Board hereby ratifies and authorizes Board members' execution of the recently ratified 2008/2009 labor contract with AFSCME Local 1499.

AGENDA ITEM #9B – RATIFICATION AND SIGNING OF 2010 CONTRACT WITH AFSCME LOCAL 1499.

RESOLUTION RATIFYING AND AUTHORIZING SIGNING OF THE 2010 LABOR CONTRACT WITH AFSCME LOCAL 1499.

RESOLUTION #105-09

Moved by Commissioner Mitchell and Supported by Commissioner Gear. 5 yes, 0 no. Resolution carried unanimously.

BE IT RESOLVED that the Board hereby ratifies and authorizes the Board members' execution of the recently ratified 2010 labor contract with AFSCME Local 1499 pending final review and approval by the Board's labor counsel.

AGENDA ITEM #9D – AMENDED MDOT CONTRACT FOR THE WILLIAMSTON ROAD PROJECT.

Managing Director Conklin stated that MDOT has submitted an amended contract for the Williamston Road project to include the added ARRA (stimulus) funding. This is a formality and there are no staff objections to its approval.

RESOLUTION AUTHORIZING ENTERING INTO AN AMENDED CONTRACT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR ADDED ARRA FUNDING FOR THE IMPROVEMENTS ON WILLIAMSTON ROAD LOCATED IN WILLIAMSTOWN TOWNSHIP.

RESOLUTION #106-09

Moved by Commissioner Mitchell and Supported by Commissioner Rogers. 5 yes, 0 no. Resolution carried unanimously.

WHEREAS, an Amended Contract for additional project ARRA funding has been presented to the Board of Ingham County Road Commissioners for approval by and between the Michigan Department of Transportation (herein referred to as the Department) and the Board of Ingham County Road Commissioners (herein referred to as Requesting Party); and

WHEREAS, in said Amended Contract the Department and the Requesting Party agree to the following improvements:

PART A – STL 33403; JOB #59627; STP 0833(039); RR 6590.

Hot mix asphalt paving work along North Williamston Road from Sherwood Road to Haslett Road, including tree removal, drainage improvements, earthwork, base crushing and shaping, asphalt emulsion stabilized base, and slope restoration work, and all together with necessary related work.

PART B – STUL 33498; JOB #89078; STP 0833(038); HH 5646.

Hot mix asphalt paving work along North Williamston Road from Sherwood Road to the north city limits of Williamston, including tree removal, drainage improvements, earthwork, base crushing and shaping, asphalt emulsion stabilized base, and slope restoration work, and all together with necessary related work.

WHEREAS, the Requesting Party is fully cognizant of the terms and conditions of the Amended Contract as prepared and presented by the Department.

NOW THEREFORE BE IT RESOLVED that the Requesting Party authorizes its Chair and its Secretary to execute this Amended Contract on behalf of the Requesting Party; and

BE IT FURTHER RESOLVED that the total estimated cost for this project is as follows:

Job Number 59627; 89078  
MDOT Contract No. 09-5412  
Federal Item No. RR 6590; HH 5646

Control Section STL 33403; STUL 33498  
Project No. STP 0833 (039) (038)  
CFDA No. 20.205

ESTIMATED COST

CONTRACTED WORK

	<u>PART A</u>	<u>PART B</u>	<u>PART C</u>	<u>PART D</u>	<u>TOTAL</u>
Estimated Cost	\$681,000	\$180,200	\$494,000	\$102,800	\$1,458,000

COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$681,000	\$180,200	\$494,000	\$102,800	\$1,458,000
Less Federal Surface Transportation Funds*	\$544,800	\$ -0-	\$375,000	\$ -0-	\$ 919,800
Less Federal American Recovery and Reinvestment Act Funds**	<u>\$ -0-</u>	<u>\$180,200</u>	<u>\$ -0-</u>	<u>\$ 23,000</u>	<u>\$ 203,200</u>
BALANCE (REQUESTING PARTY'S SHARE)	\$136,200	\$ -0-	\$119,000	\$ 79,800	\$ 335,000

\*Federal Surface Transportation funds for the Part C portion of the project are limited to an amount as described in Section 5 of the Contract.

\*\*Federal Recovery and Reinvestment Act Funds for the Part D portion of the project are limited to an amount as described in Section 5 of the Contract.

NO DEPOSIT REQUIRED

BE IT FURTHER RESOLVED that the Requesting Party has designated Mr. Richard Phillips as project engineer:

Business Address: 301 Bush Street, Mason, Michigan 48854  
Telephone Number: 517/676-9722

AGENDA ITEM #10 – MIOSHA APPEAL.

Moved by Commissioner Mitchell and Supported by Commissioner Rodgers, that upon recommendation of the Board's legal counsel, the Board authorizes the Managing Director to settle with MIOSHA and pay the resulting fine subject to exculpatory language to be used in the settlement document as prepared by the Board's legal counsel, George Brookover. 5 yes, 0 no. Motion carried unanimously.

AGENDA ITEM #11 – BOARD COMMENTS.

Chair Guenther stated that he attended last week's service awards luncheon held at the Fairgrounds. He noted it was sparsely attended and he believed it to be a specific message sent by employees. Chair Guenther stated that as far as he is concerned, the Board would no longer have a luncheon for this event, but, rather, the Board members would treat the people individually who are to receive service awards by taking them, and possibly their spouses, out to a private dinner and give them their award at that time.

Commissioner Rodgers stated she was sick last week and was not able to attend the luncheon, but wanted to recognize and congratulate a specific few. She offered well wishes to Bryan Wieferich, Tom Brown, Frank Llinas, Brenda Moyer, and Don Warvel.

No public comment was made. The meeting adjourned at 7:20 p.m.

---

Joseph A. Guenther, Chair

---

Deborah L. Bellows, Board Secretary